

**ICOMOS / IFLA, the Garden Heritage Conference (Restoration – Care – Presentation)
Prague, Kroměříž
21–23 September, 2017**

GENERAL INFORMATION

ENTRANCE FEE

- The entrance fee is 200 euros / students 100 euros
- The entrance fee covers access to entire conference programme from 21–23 September 2017.
- Fee includes:
 - 21/9 – registration, coffee break, lunch
 - 22/9 – Prague historic gardens guided tour (Valdštejnská, Vratislavská, Vrtbovská garden), transfer to Kroměříž, refreshment in bus, Flower garden guided tour and Methodical Centre for Garden Culture presentation, concert and reception in Glasshouse (Flower Garden)
 - 23/9 – coffee break, lunch, Kroměříž Chateau garden guided tour, transfer to Prague (with stop in Brno)
- The entrance fees do not include accommodation in Prague and Kroměříž and any of travel expenses.
- Conference participants must make the hotel reservation and the payment by themselves.

PAYMENT

- Payment can be made only by bank transfer, can not be made by credit card, PayPal or in cash.
- The registration for the conference is only valid after receipt of the full registration fees.
- You will get a confirmation of registration and payment afterwards via e-mail.

INVOICE

- Any participant who wishes to receive an invoice, is required to provide necessary data already at the stage of filling the registration form.
- Please pay close attention to correct completing of your billing data, they will be printed on your invoice).
- After the registration the invoice data cannot be changed. Please make the payment till September 4, 2017.
- For paying by bank transfer, you will receive an invoice including all payment details via e-mail.
- All bank charges have to be covered by the delegate

BANK ADDRESS

- Account holders name: the National Heritage Institute
- Account holders address: Valdštejnské náměstí 162/3, Prague 1 118 01 the Czech Republic
- Account number: 60039011/0710
- IBAN : CZ16 0710 0000 0000 6003 9011
- SWIFT/BIC Code: CNBACZPP
- Bank name: Česká národní banka

- Bank address: Na Příkopě 28, 115 03 Praha 1
- Variable symbol: none
- Payment identification: ICOMOS / IFLA + name and address of the conference participant

Registration closed on September 4, 2017.

PRAGUE

Conference venue

The Czech Museum of Music
Karmelitská 2/4, Prague 1
See on [map](#)

Conference registration

- Thursday, 21 September, 2017
- the Czech Museum of Music, Karmelitská 2/4, Praha 1
- open from 8:30 (entrance hall)

Travel information (Getting from airport to Prague city centre)

Public transport

- bus no. 119 (bus station [in front of Terminal 2](#))
- tickets – [sell ticket point at the airport](#) (32 CZK / 90 min) or from a bus driver (with an additional charge in price – 40 CZK / 90 min)
- airport – city centre approx. 40 minutes via Nádraží Veveslavín (final stop), change for metro line A, direction Depo Hostivař
- [Prague transit schematics](#)

Taxi

- We highly recommend to use [taxi operators](#) – contact counters find in arriving hall of Terminal 2. Departure points are displayed in front of arriving halls.
- In Prague city centre, we highly recommend to use taxi notified at the link above or [Tick tack taxi](#) or [AAA taxi Praha](#)

Accommodation

Hotels to stay (near the conference venue)

- [Hotel U Kříže](#), Újezd 423/20, Prague 1
- [Hotel William](#), Hellichova 455/5, Prague 1
- [Vienna House Andel's Prague](#), Stroupežnického 21, Prague 5
- [NH Prague City](#), Mozartova 261/1, Prague 5
- [Ibis Praha Malá Strana](#), Plzeňská 14, Prague 5
- [Hotel Kampa – Stará zbrojnice](#), Všehrdova 450/16, Prague 1
- [Hotel u Zlaté studně](#), U Zlaté studně 166/4, Praha 1

Prague gardens guided tour

(Friday, 22 September, 2017)

- Meeting point for Prague gardens guided tour is Valdštejnské náměstí 162 (the National Heritage Institute headquarter).
- Because we leave Prague taking bus immediately after the guide tour, please, **take your luggage from hotels**. Luggage remains locked until you pick them up after the tour.
- Please note, no return to hotels will be possible after the guided tour.

KROMĚŘÍŽ

Conference venue

Kroměříž Archbishop's Chateau

Sněmovní náměstí 1

see on [map](#)

Accommodation

Hotels to stay

- [Hotel Bouček](#), Velké náměstí 108, Kroměříž
- [Hotel La Fresca](#), Velké náměstí 109/55, Kroměříž
- [Hotel a restaurant Excellent Kroměříž](#), Riegrovo nám. 163/7, Kroměříž

Kroměříž – Prague travel information

- After the end of the conference 23 September, 2017 we come back to Prague by bus in common.
- Please note 23 September we stop in Brno at about 17:00–18:00. Those who prefer Vienna airport can easily transfer from Brno to Vienna by direct buses and trains.
- Estimate arrival in Prague at about 20:00.
- In case you will stay till 24 September we recommend to book a hotel from 23–24 September, 2017 in advance (September is not a top season month in Prague, but still very high).

 **Further details at conference e-mail:** gardenheritage.conferenceicomos@npu.cz

 **Web page:** <https://www.npu.cz/en/gardenheritage.conferenceicomos>